

# BY-LAWS OF THE PHILIPPINE SOCIOLOGICAL SOCIETY

AS AMENDED BY THE SPECIAL MEETING OF OCTOBER 23, 1971

## ARTICLE I

### MEMBERSHIP AND DUES

Section 1. Categories of membership. — The Society shall be composed of the following:

1. *Regular Members.* (a) Those who have received a Doctor of Philosophy or Master of Arts degree in Sociology or Anthropology; (b) those who have received a Bachelor's degree with a major in sociology or anthropology and have devoted at least two (2) years to graduate study or to teaching, research, or practice in the field of sociology or anthropology after receiving such degree; (c) those who have received a Master of Arts degree (or its equivalent) in a related field, and have devoted at least one (1) year to teaching, research, or practice in the field of sociology or anthropology; (d) the Charter members of the Philippine Sociological Society; and (e) those who are deemed acceptable by the Board of Directors by reason of some special contribution to sociology or anthropology, social research, or the promotion of sociological or anthropological activities.  
Any regular member who for non-payment of dues is dropped from the roster of regular members shall automatically be reinstated after payment of dues.
2. *Student Members.* Registered undergraduate students of sociology or anthropology in residence at educational institutions who are sponsored by a member of the Society may be admitted to student

membership upon approval of the Board. They shall be entitled to attend meetings of the Society and to participate in the discussion, except those of a business nature; and entitled to subscribe to the *Philippine Sociological Review* at a special rate; *provided further*, that no student member shall be allowed to vote or hold elective office.

3. *Benefactor-Members.* Benefactor-members are those who give ₱100.00 or more, or its equivalent, to the Society in any given year. These members shall be entitled to receive a copy of the publications of the Society for that year.
4. *Honorary Members.* The Board of Directors, at its discretion, may award honorary membership to deserving individuals. Honorary members shall not be allowed to vote or hold office.

Section 2. *Application for Membership.* Any person eligible for and desiring admission to membership shall file a written application with the Secretary of the Board in such form and containing such information as the Board of Directors may prescribe. Applications may be coursed through a local chapter.

Section 3. *Acceptance of Application.* The board of Directors shall at its meeting immediately following the receipt of such applications for membership accept or reject the same in accordance with the criteria provided in Section 1 of this Article. *Provided, however*, that no such application for membership filed within a period of thirty days immediately preceding the annual elections shall be acted

upon by the Board until after the election takes place.

Section 4. *Certificate of Membership.* Upon payment of dues by a newly-admitted member or upon renewal of membership there shall be issued to him a certificate of membership that shall be non-transferable.

Section 5. *Dues.* Unless otherwise provided by the Board, the annual fee for regular members shall be P20.00; for student members, P16.00. Payment of membership fee entitles the member to a year's subscription to the *Philippine Sociological Review*. Benefactor and honorary members shall not be charged any fees.

## ARTICLE II

### DUTIES OF MEMBERS

Section 1. The principal duties of regular members are the following: (a) to contribute with their scholarly activities to the aims of the Philippine Sociological Society, Inc.; (b) to attend meetings; (c) to pay the annual dues; and (d) to elect the members of the Board and the officers of the local chapters to which the individual member belongs.

## ARTICLE III

### BOARD OF DIRECTORS

Section 1. *Board of Directors.* The corporate powers of the Society shall be exercised, its business conducted, and its property controlled by a Board of seven (7) directors, who shall be elected by the regular members at the annual meeting of the Society, or at such subsequent meeting as may then be determined. During the first year, three of the directors shall be elected for a two-year term; the remaining four shall be elected for a one-year term. The following year, only four directors shall be elected and will hold office for two years. Thereafter, alternately three and four directors will be elected annually, for two-year terms. These directors shall hold office for the stipulated period and until their successors are duly elected and qualified. The elected members of the Board

may not hold office for two successive terms. Election shall be by secret ballot, cast in person or by mail.

Section 2. *Board meetings.* Immediately after their election the new directors shall meet as a Board to elect from among themselves the officers of the Society, namely: a president, a vice-president, a secretary, and a treasurer. The Board shall appoint the editor of the *Philippine Sociological Review*. These officers shall concurrently be the officers of the Board.

The Board shall meet at least once in every six (6) months to transact corporate business. Special meetings may be called by the President and shall be called upon the signed request of a majority of the members of the Board.

Section 3. *Quorum.* A majority of the directors shall constitute a quorum of the Board of any meeting and an affirmative vote of at least a majority of such quorum shall be necessary to pass any resolution or authorize any corporate act.

Section 4. *Vacancies.* Vacancies in the Board occurring during an unexpired term, caused by death, resignation, removal from office or inability to act, may be filled by a majority vote of the remaining members of the said Board until the succeeding regular election; provided however, that in the case of the Presidency, the Vice-President shall assume office in accordance with the provisions of Section 4, Article IV of these By-Laws.

Section 5. *Removal of Director.* Any member of the Board may be removed for cause from his position by five out of the seven votes of all the members of the Board.

## ARTICLE IV

### EXECUTIVE OFFICERS

Section 1. *Executive Officers.* The executive officers of the Society shall be a President, a Vice-President, a Secretary, and a Treasurer, all of whom shall be elected by the Board of which they shall be members.

Section 2. *Election Vacancy.* Officers shall be elected by each new Board of Directors at the first meeting after its election. Every officer

shall be subject to removal at any time by the Board of Directors, but all officers, unless removed, shall hold office until successors are duly elected and qualified.

Section 3. *President.* The President shall be the chief executive officer of the Society. In addition to such duties as may be delegated to him by the Board of Directors, he shall preside at all meetings of the Society and call to order all meetings of the Society. He shall have general supervision of the business affairs and property of the Society, and over its several officers and employees. He shall execute all resolutions of the Board. The President shall submit to the Board as soon as possible after the close of each calendar year, and to the members of the Society at the annual meeting, a complete report of the operations of the Society for the preceding year, and the state of its affairs, and he shall report to the Board all matters within his knowledge which the interests of the Society may require to be brought to its notice. He shall perform such other duties as may be assigned to him by the Board of Directors.

Section 4. *Vice-President.* The Vice-President shall have such powers and perform such duties as the Board of Directors may prescribe. He shall automatically assume the duties and title of President in the event of the latter's resignation, incapacity, or a continuous absence of six months from the country.

Section 5. *Secretary.* The Secretary shall keep the minutes of all meetings of the members and of the Board of Directors, and of all committees, in a book kept for that purpose, and shall furnish a copy of all such minutes to the President of the Society. He shall also perform such other duties as the Board of Directors may direct. He shall keep in safe custody the seal of the Society, and when authorized by the Board of Directors, he shall affix such seal to any instrument requiring the same. The corporate seal of the Society so affixed shall always be attested by him. He shall have charge of the membership certificate book and all other such books and papers of the Society. He shall attend to the giving and

servicing of all notices required by the law. He shall receive all applications for membership.

Section 6. *Treasurer.* The Treasurer shall have charge of the funds, securities, receipts, and disbursements of the Society. He shall deposit or cause to be deposited all moneys and other valuable effects of the Society in such banks or trust companies as the Board of Directors may designate. He shall render to the President or to the Board of Directors, whenever required, an account of the financial condition of the Society, and of all transactions made by him as Treasurer. He shall keep correct books of account of all the business transactions of the Society. It shall also be the duty of the Treasurer to provide an annual audit of the accounts of the Society. All checks paid out by the Society shall be signed by the Treasurer and countersigned by the President of the Society.

## ARTICLE V

### MEETINGS OF THE SOCIETY

Section 1. *Annual meetings.* The annual meeting shall be held on the third Sunday of January, unless the Board of Directors deems it desirable to designate another date. All other meetings shall be held at such time and place as may be determined by the Board of Directors.

Section 2. *Special meetings.* The Board of Directors shall have the right to call a special meeting at any time. Special meetings shall also be called upon written request of at least twenty regular members stating the specific business to be brought before such special meetings. Notice of all such meetings, together with a statement of the purposes of such meetings, shall be delivered to each member at least five (5) days prior to the meeting, or mailed to him at least two (2) weeks prior thereto; provided, however, that said notice may be advertised in a newspaper of general circulation in the Philippines, published in Manila, at least ten (10) days prior to the meeting.

Section 3. *Quorum.* Fifteen (15) members of the Society shall represent a quorum for all meetings of the Society, unless otherwise pro-

vided by law, provided that notice of meeting shall have been mailed to all regular members at least two (2) weeks before the date set for the meeting.

## ARTICLE VI

### VOTING POWER AND ELECTION

Section 1. At all corporate meetings, each regular member shall be entitled to vote, either in person or by mail.

Section 2. The election shall be by secret ballot. No voting by proxy shall be allowed.

Section 3. A nominating committee appointed by the Board of Directors shall submit to the Secretary, at least two (2) months before the annual meeting, the names of the nominees for the Board of Directors.

## ARTICLE VII

### LOCAL CHAPTERS

Section 1. *Organization.* A group of at least ten (10) members of the Society may organize themselves into a chapter with a constitution not inconsistent with the Articles of Incorporation and By-Laws of this Society; and provided that not more than one chapter shall be created within the same geographical region.

Section 2. *Control and supervision.* Immediately after the formal organization of a chapter and election of its local officers, there shall be a written petition for affiliation to be presented to the Board of Directors of the Society to consider whether or not such chapter seeking recognition meets all the necessary requirements of the Articles of Incorporation and By-Laws of the Society. A majority of the members of the Board shall

approve such petition; provided, however, that such recognition may be withdrawn for cause by the Board at any time.

Section 3. *Local Rules.* The local chapters may promulgate and enforce such rules and regulations for purposes of local operation and administration as are in accordance with the Articles of Incorporation and By-Laws of the Society, and duly promulgated rules of the Board of Directors.

## ARTICLE VIII

### OFFICE AND CORPORATE SEAL

Section 1. *Principal Office.* The principal office of the Society shall be located in Quezon City at such address as may hereafter be fixed and determined by the Board of Directors.

Section 2. *Corporate Seal.* The corporate seal shall consist of a circle, having within its circumference between two (2) concentric lines the words "PHILIPPINE SOCIOLOGICAL SOCIETY, INC." The corporate seal shall be in the custody of the Secretary.

## ARTICLE IX

### AMENDMENTS

Section 1. *Methods of Amending these By-Laws.* The By-Laws may be amended, altered, or repealed or new by-laws adopted in any of the following ways, to wit: (1) by vote of the majority of all the members present at the annual meeting or at a special meeting called for that purpose; (2) by the Board of Directors when delegated thereto by a vote of two-thirds of all the members present at the meeting. Members who send in their vote at a time designated should be regarded as present at any such meeting.